

**SOUTH COLONIE CENTRAL SCHOOLS
BOARD OF EDUCATION**



A G E N D A
October 5, 2010
District Office
7:00 p.m.



CoRe VaLueS

We Believe :

- * That all children can learn
- * In educating the whole child so he/she can meet the District's Standards
- * In focusing on student achievement
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community
- * That the combined commitment of the Board of Education, staff, parents, students, and community is the key to educational success

Mission Statement

Preparing World Class Citizens for the 21st Century through school and community partnerships while addressing the diverse needs of all students

1. CALL TO ORDER**Roll Call**

Brian Casey	_____	Robert Domenici	_____	Richard Dunn	_____
Paul Gordon	_____	Shelle Jaquish	_____	David Kiehle	_____
Neil Johanning	_____	Leonard Motto	_____	James T. Ryan	_____

Also present: Superintendent Jonathan Buhner, Assistant Superintendent for Instruction Tim Backus, Assistant Superintendent for Management Services Beverly Miller, District Clerk Joyce Gay.

2. PLEDGE TO FLAG**3. APPROVAL OF MINUTES**

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the minutes of the meeting on **September 21, 2010**, be approved.

4. COMMUNICATIONS**A. President's Spotlight**

Girls' Bowling Team – NYSPHS Athletic Association Tournament Champions
 Girls' Softball Team – Section II Class AA Championship
 Kyle Plante – Outstanding Performances – Girls' Indoor Track and Field Team

B. Correspondence/Board Activities

C. Requests to speak on agenda or non-agenda items should be made on the forms available at the door and should be given to the Clerk of the Board prior to the start of the meeting. This information will be passed on to the meeting chairperson so that sufficient time will be allotted. Persons wishing to address the Board on agenda topics will be provided time when the agenda topic is discussed. Time is provided during the PUBLIC COMMENTS section of the agenda for discussion of non-agenda topics.

5. REPORTS FOR INFORMATION AND STUDY**A. Audit Report**

Auditors from Cusack & Company will present a report of the 2009-10 audit results.

B. Board Committee Reports

The Communications, Facilities, and Policy Committees have met since the last board meeting. Committee chairpersons will report on the meetings, make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaison to district-wide committees will also report at this time.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses

1. One (1.0) in-service credit for participation in and completion of the 15-contact hour course “Word 2007: The Next Step” (#10-11-34), sponsored by NERIC: Blackboard Online Learning. The online course will be held November 15 through December 20, 2010. Jessica LaFex (Lisha Kill) is the contact person.
2. One (1.0) in-service credit for participation in and completion of the 15-contact hour course “PowerPoint – In and Out of the Classroom” (#10-11-35), sponsored by NERIC: Blackboard Online Learning. The online course will be held October 5 through November 5, 2010. Jessica LaFex (Lisha Kill) is the contact person.
3. Two (2.0) in-service credits for participation in and completion of the 15-contact hour course “Study Group of New Books for Middle and High School Students” (#10-11-36), sponsored by General Professional Development. The workshop will be held on October 5, December 6, 2010, January 31, March 7, April 14, May 9, and June 7, 2011 at Lisha Kill Middle School from 4 to 6 p.m. each day. Jessica LaFex (Lisha Kill) is the contact person.
4. One (1.0) in-service credit for participation in and completion of the 21-contact hour course “Introduction to Digital Photography” (#10-11-37), sponsored by NERIC: Blackboard Online Learning. The online course will be held from October 4, 2010 to November 22, 2010. Jessica LaFex (Lisha Kill) is the contact person.

C. Seminar on Educational Issues

1. Three (3) contact hours of credit for participation in “Secondary Writing for English Language Learners” (#2010-11-23), sponsored by Questar III. The workshop will be held on October 19, November 30, and December 16, 2010, from 3:30 to 5:00 p.m. each day at the East Greenbush Library. Nora Callendar (CCHS) is the contact person.
2. Nine (9) contact hours of credit for participation in “The Wiki Primer” (#2010-11-24), sponsored by NERIC: Blackboard Online Learning. The online workshop will be held October 25 to November 25, 2010. Jessica LaFex (Lisha Kill) is the contact person.

3. Three (3) contact hours of credit for participation in “Words Their Way: Assessment and Then What?” (SD#2010-11-25), sponsored by South Colonie Schools. Enrollment is limited to Grade 5-6 classroom teachers, special education and reading specialists. The workshop will be held Tuesday, November 30, 2010, and Tuesday, January 11, 2011 from 4 to 7 p.m. in Saddlewood Library. Suzanne Moore is the contact person.
4. Nine (9) contact hours of credit for participation in “Make It Easy with MS Publisher” (#2010-11-26), sponsored by NERIC: Blackboard Online Learning. The online workshop will be held November 25 to December 3, 2010. Jessica LaFex (Lisha Kill) is the contact person.
5. Three (3) contact hours of credit for participation in “Intro to Social-Emotional Learning and Development” (SD#2010-11-27), sponsored by NYSUT. The workshop will be held Tuesday, October 19, 2010, from 4:00 to 7:30 p.m. at Century House, Latham. Lynne Ogren (Sand Creek) is the contact person.
6. Three (3) contact hours of credit for participation in “Writing and English Language Learners” (SD#2010-11-28), sponsored by Questar III BETAC. The workshop will be held Thursday, November 4, 2010, from 4 to 7 p.m. at Saddlewood Library. Nora Callender (High School) is the contact person.
7. Three (3) contact hours of credit for participation in “3R’s in the Classroom: Waste Reduction, Reuse & Recycling” (SD#2010-11-29), sponsored by Greater Capital Region Teacher Center. The workshop will be held Wednesday, October 27, 2010, from 4 to 7 p.m. at Cornell Cooperative Extension of Schenectady County, Horticulture Education Center. Stacey Sebert (Sand Creek) is the contact person.

D. Student Trips

1. Group: CCHS Art History/Advanced Studio Art (50)
Destination: New York City – Cloisters/MoMA, Metropolitan Museum of Art
Date: Saturday, April 2, 2011
Responsible: Thomasa Nielsen
Transportation: Chartered Bus
Cost: Individuals

F. Contracts

1. A contract with The Center for Disability Services, Inc., 314 South Manning Blvd., Albany NY, to provide educational services beginning on September 8, 2010 and ending on June 22, 2011 for South Colonie students enrolled in the contractor’s school. Tuition shall be \$38,743.00 for the school year component pending STAC SED approval. Partial months shall be paid on a pro-rated basis of \$968.57 per week for the school year component.

3. A contract with The Center for Disability Services, Inc., 314 South Manning Blvd., Albany NY, to provide educational services to South Colonie special education students. South Colonie will pay the tuition costs for Summer 2010 while the students are enrolled in the Contractor’s school at the tuition rates approved by SED. The effective term of this agreement is July 12, 2010, through August 20, 2010.

3. A Service Agreement between St. Catherine’s Center Day Treatment Program, 40 North Main Avenue, Albany NY 12203, and South Colonie Central School District to provide educational services for South Colonie resident students for the 2010-11 school year. Tuition costs for the school year shall be \$3,444.30 per month.

4. Agreement between Transition Consultant Elizabeth Klotz and South Colonie Central Schools to provide transition services to all high school students in the district identified as needing transition support services by the Committee on Special Education (CSE) as outline on each child’s individualized education plan (IEP). The Transition Consultant shall service district students approximately 3.5 days per week at the rate of \$500 per day, not to exceed \$60,000 for the school year. The contract shall commence on September 27, 2010, and continue through June 24, 2011.

G. Transportation Contracts

1. A 30-day emergency transportation contract with Chalet Services, Inc., 3206 Rt. #81, Surprise, NY 12176, for afternoon transportation only of a homeless family from Forest Park Elementary School to 99 Lark Street, Albany at a cost of \$45.00 per diem. Transportation will begin on Thursday, September 30, 2010, and end on Friday October 29, 2010. The total cost of this contract shall be \$900.00.

3. Transportation contracts for the 2010-11 school year awarded to the lowest responsible bidder, **Chalet Services, 3206 Rt #81, Surprise, NY 12176**, as follows:

<u>ROUTE</u>	<u>Cost Per Diem</u>	<u>Cost Per Mile</u>
#9 Sand Creek MS to Parsons/Shaker	\$93.00	\$2.00
#11 St. John’s the Evangelist	\$83.00	\$2.00

H. Tax Refunds

1. Refund of 2010-11 taxes to Jose A. & Anjelieeque M. Martinez in the amount of \$307.84. The property is located at 4 Amanda Way, Niskayuna, NY 12309, in the Town of Colonie (Tax Map #7.18-1-66). The payment is in compliance with a RPTL-730 Small Claims Assessment Review decision. The refund is made without interest.

I. Donation

1. Colonie High School PTA donated three (3) cameras, six (6) card readers and eight (8) 4GB SDHC cards to the Art Department at Colonie High School. The total value of the donations is \$499.83.
2. Donation of a lighted electronic scoreboard for the high school baseball field by the Colonie High School Baseball Booster Club. The total value of the donation is \$3,807.62.

J. Clerk's and Treasurer's Reports – August 2010

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated **REPORTS AND RECOMMENDATIONS** be approved.

7. PERSONNEL – INSTRUCTION

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Instructional Personnel changes listed on the attached sheets dated October 5, 2010, be approved.

8. PERSONNEL – SUPPORT

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Support Personnel changes listed on the attached sheets dated October 5, 2010, be approved.

9. 2009-10 AUDIT REPORT

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the 2009-10 external audit reports, as presented by Cusack & Co., be approved.

10. RESOLUTIONS

National School Lunch Week – October 11-15
School Bus Safety Week – October 18-22
America's Safe Schools Week – October 17-23
National Health Education Week – October 17-23
School Boards Recognition Week – October 25-29

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above resolutions be approved.

11. NYSSBA APPOINTMENTS

The 2010 Annual Business Meeting of the New York State School Boards Association will be held on Saturday, October 23, 2010, in New York City as part of the annual convention. Each school board is required to elect a delegate and alternate to the Annual Meeting.

Delegate: Shelle Jaquish
 Alternate: Rick Dunn

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above delegates be approved.

12. POLICIES**One Reading & Approval:**

Policy 1410 Complaints About Policies
 Policy 4311 Display of the Flag
 Policy 4320.2 Music Program
 Policy 6700 Purchasing / Bidding Requirements & Procedures

Deletion of Policy:

Policy 6720 and 6720-R (duplicated by Policy 6700 & 6700-R)

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above policy revisions be approved.

13. RESOLUTION APPOINTING ELECTION PERSONNEL

WHEREAS, the Board of Education of South Colonie Central School District, Albany County, New York, has called a special district meeting of the qualified voters of said School District to be held on the 13th day of October, 2010 and

WHEREAS, it is now desired to provide for the appointment of Permanent Chairmen, Chief Election Inspectors, Inspectors of Election and Assistant Clerks for said special district meeting at each polling place; **NOW THEREFORE, BE IT RESOLVED**, by the Board of Education of South Colonie Central School District, Albany County, New York, as follows:

Section 1: The following named duly qualified voters of said School District are hereby appointed as District Clerk Pro-Tem and Permanent Chairpersons of the special district meeting referred to in the preambles hereof:

Anjelieeque Martinez
Beverly Miller

Section 2: The following named duly qualified voters of said School District are hereby appointed as Chief Election Inspectors:

Anjelieeque Martinez
Beverly Miller

Section 3: The attached list of named duly qualified voters of said School District are hereby appointed to act as Inspectors of Election and/or Assistant Clerks at said special district meeting.

Section 4: Each Inspector of Election and Assistant Clerk appointed for said special district meeting, as herein provided, shall serve without compensation. The Clerk of said School District is hereby authorized and directed to give written notice of appointment to the persons herein respectively appointed as Permanent Chairmen, Inspectors of Election and Assistant Clerks for said special district meeting.

Section 5: This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows: Motion by _____, and seconded by _____.

Brian Casey	_____	Robert Domenici	_____	Richard Dunn	_____
Paul Gordon	_____	Shelle Jaquish	_____	David Kiehle	_____
Neil Johanning	_____	Leonard Motto	_____	James T. Ryan	_____

14. PUBLIC COMMENTS

Note: The Board will entertain comments from the public on any issue with a time limit of three (3) minutes per person and a maximum of 15 minutes per issue.

15. ACKNOWLEDGEMENTS

16. FUTURE DATES/MEETINGS

- October 12, 2010 – Graduation Committee – 5:30 p.m. – District Office
- October 13, 2010 – Information Technology Committee – 7:30 a.m. – District Office
- October 19, 2010 – Academic Achievement Committee – 7:30 a.m. – District Office
- October 25, 2010 – Policy Committee – 6:00 p.m. – District Office
- October 27, 2010 – Facilities Committee – 7:30 a.m. – District Office
- November 2, 2010 – Regular Board of Education Meeting – 7:00 p.m. – District Office
- November 10, 2010 – Transportation Committee – 7:30 a.m. – District Office
- November 16, 2010 – Regular Board of Education Meeting – 7:00 p.m. – District Office
- November 17, 2010 – Accountability & Board Operations – 7:30 a.m. – District Office
- November 18, 2010 – Information Technology Committee – 7:30 a.m. – District Office

It is anticipated that the Board may enter Executive Session at this time.

Motion by _____, seconded by _____ to **enter** executive session to discuss personnel matters. Time: _____.

Motion by _____, seconded by _____ to **adjourn** executive session. Time: _____.

17. ADJOURN

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the regular meeting be adjourned. Time: _____.

A. Leaves of Absence

- Name: Gina Redmond
Position: Special Education
Type: Child Care Leave
Location: Colonie Central High School
Effective Date: October 15, 2010
Revised Ending Date: December 17, 2010

B. Long-Term Replacements

- Name: Sabrina Skotarczak
Address: 1801 Hayner Heights Drive, Clifton Park, NY 12065
Type: Long Term Replacement
Teaching Area: Special Education
Location: Colonie Central High School
Revised Effective Date: October 15, 2010
Ending Date: December 17, 2010
Salary: Salary Schedule II, Step 7, (pro-rated)
Education: B.A. from Notre Dame College; M.S. from Sage
Certification: Permanent in Special Education

C. Long-Term Substitute

- Name: Leatrice Westdal
Address: 202 Riverview Road, Green Island, NY 12183
Type: Long Term Substitute
Teaching Area: Guidance Counselor
Location: Lisha Kill Middle School
Effective Date: September 29, 2010
Salary: Salary Schedule I, Step 2
Education: B.S. from Southern Connecticut State College
Certification: Provisional as School Counselor

D. Increase of Appointment

- Name: Jennifer Brooks
Teaching Area: School Psychologist
Location: Lisha Kill Middle School
Increase: 0.20
Effective Date: October 6, 2010 to June 30, 2011

E. Substitute Teachers

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

F. Saturday Detention Supervision – 2010-11 School Year

Appointment of the following previously approved positions at the approved rate of compensation:

Colonie Central High School

James Boland	Michael Klett
Jason Blind	Kim Moutray
Susan Cowan	Thomasa Nielsen
Maribel Crespo Ortega	James Vardaro
Debra Downey	Chris Zostant
Lisa Eichholzer	

G. Co-Curricular – 2010-11 School Year

Rescind the appointments of the following previously approved positions:

Sand Creek Middle School

Intramurals: Season I Girls Basketball (5-6)	Karen Bonitatibus
Intramurals: Season II Weight Training (7-8)	Charles Nagel
Intramurals: Season III Weight Training (7-8)	Gregory Lanni

Appointment of the following previously approved positions at the approved rate of compensation:

Colonie Central High School

Productions: Line and Cue Advisor	Jaclyn Lupe
Productions: Producer	Jaclyn Lupe
Human Relations Organization	Peter Taormina
S.A.D.D. Advisor	Thomas Holb
Yearbook Business Manager	Tom Marrotta

Sand Creek Middle School

General Activity (Germinators I)	Mark Sheffer	
Intramurals: Season I Girls Basketball (5-6)	Karen Bonitatibus	.5
Intramurals: Season I Girls Basketball (5-6)	Heather Fiore	.5
Intramurals: Season II Weight Training (7-8)	Charles Nagel	.5
Intramurals: Season II Weight Training (7-8)	Gregory Lanni	.5
Intramurals: Season III Weight Training (7-8)	Charles Nagel	.5
Intramurals: Season III Weight Training (7-8)	Gregory Lanni	.5

H. Interscholastics for Fall – 2010-11 School Year

Rescind the appointments of the following previously approved positions:

Colonie Central High School

Assistant Coach Boys Varsity Soccer	Nick Southworth
Assistant Coach Girls Varsity Volleyball	Dan DeMarco
Coach Girls Junior Varsity Volleyball	Teri Fay

Appointment of the following previously approved positions at the approved rate of compensation:

Colonie Central High School

Coach Varsity Cheerleading Fall	Jennifer Schubert	
Coach Junior Varsity Cheerleading Fall	Melissa Dunn	
Assistant Coach Boys Varsity Soccer	Nick Southworth	.95
Assistant Coach Boys Varsity Soccer	Hugo Osorio	.05

Lisha Kill Middle School

Coach Girls Volleyball	Darcie Donahue
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Sand Creek Middle School

Coach Girls Volleyball	Tracey Johnas
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A. Create Position*Effective 9/1/10 – 6/30/11:*

1	0.81	6.5 Hr Temporary School Monitor (SR)
1	0.75	6.0 Hr Temporary School Monitor (FP)
1	0.72	5.75 Hr. Temporary School Monitor (BG)
1	0.69	5.50 Hr. Temporary School Monitor (BG)
1	0.66	5.25 Hr. Temporary School Monitor (BG)
1	0.63	5.0 Hr. Temporary School Monitor (BG)
1	1.00	7.0 Hr. Temporary School Nurse (HS)

B. Appointments

- Name: Jennifer Connell
Address: 539 Albany-Shaker Road, Loudonville, NY 12211
Position: Probationary Keyboard Specialist
Effective: September 22, 2010
Salary: Schedule T, Step 1 per CSEA Contract
Hours: 6.0 hours per day
Current Location: Veeder Elementary School
Probationary Period: September 22, 2010 – March 22, 2011
- Name: Nancy Wolff
Address: 18 Alfred Drive, Albany, NY 12205
Position: Temporary School Monitor
Effective: September 20, 2010 – June 30, 2011
Salary: \$11.30 per hour
Hours: 6.5 hours per day
Current Location: Colonie Central High School
- Name: Tracey Carter
Address: 5 Windsor Drive, Albany, NY 12205
Position: Temporary School Monitor
Effective: October 4, 2010
Salary: \$11.30 per hour
Current Location: Sand Creek Middle School
- Name: Paige Ristau
Address: 203 Osborne Road, Albany NY 12205
Position: Substitute School Monitor
Effective: October 5, 2010
Salary: \$9.25 per hour
- Name: Linda Rotchford
Address: 53 Fox Avenue, Schenectady, NY 12304
Position: Substitute School Monitor
Effective: October 5, 2010
Salary: \$9.25 per hour

- 6. Name: James Gooshaw
- Address: 61 New Shaker Road, Albany, NY 12205
- Position: Master Maintenance Mechanic
- Effective: September 19, 2010
- Stipend: \$1,500.00
- Current Location: District Office

C. Personal Care Assistants – 2010-11 School Year

Personal Care Assistants (IEP Driven) per Board of Education Policy 9290:

Susan Snyder	Sand Creek	.33
Janice Hunter	Sand Creek	.33
Sara DonVito	Sand Creek	.33

D. Change of Hours

Effective September 1, 2010:

Darlene Breen	Monitor	7.0 hours per day to 6.5 hours per day	SC
Jaime Bobersky	Bus Driver	5.0 hours per day to 6.0 hours per day	BG
Rea Jones	Bus Driver	5.0 hours per day to 6.0 hours per day	BG
Elizabeth Micare	Food Service	3.0 hours per day to 4.0 hours per day	HS